

## **2024 Database Coordinator Report**

- 1) Standardized the Registration system to be used for NLS Annual Gathering i.e. multiple forms that can be used for virtual and in-person gathering, refine process, and integrate information to be used by the Host Committee.
- 2) Analyze usage of data to be provided to Regional Coordinators and Executive Committee.
- 3) Review process for requesting addition to constant contact mailing lists via form site forms.
- 4) Analyze process to track Secretariat leadership reported to NLS.

Submitted by Randy & Marcia Poisel