



VICE PRESIDENT FOR ADMINISTRATION NLS Nominee Information Form

Name: Carolyn Witham

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Home Secretariat Western North Carolina VdC Church Affiliation Christ Lutheran Church, Charlotte

Weekend Attended (please include year): WNC Women's #24, 1990

First and foremost pray for guidance before and while completing this form.

I have read through the current Job Description located at <https://viadecristo.org/job-desc/vpa.pdf> and have a good understanding of what the position entails: Yes No

Are you active in a reunion group? Yes No. If "No", Explain: _____

Any family information you would like to share: I have two beautiful children - almost 23 year old daughter and 17.5 year old son (both active in TEC); my parents are also very active in Via de Cristo since their weekends in 1991

Occupation (If retired, what was your occupation): senior configuration manager/system consultant

How do you feel your occupation, current or former, would help you in this position: I am calm under pressure; provide direction/input to multiple teams of consultants (very much how VPA works with host teams); very organized and have strong analytical skills; working from home full-time allows me flexibility when needed

Your experience in your local Secretariat, including positions held: host committee steering committee; terms as national delegate and Pre-Via de Cristo; ultreya host; congregation ambassador; served on > 25 weekends

Your experience on behalf of the NLS in attending and working: began regularly attending in 2007; NLS VPA July 2010-2014; Secretary January 2022-current; Executive Director selection committee; bylaws committee

Your experience in your local church: church council, treasurer, vision steering committee, spiritual leader for two capital campaigns, women's circle leader, spiritual gifts workshop leader, various mission teams

Computer skills: Word Excel Email Power Point Other MS Teams, Zoom, Constant Contact

Your experience with event planning, coordinating events, creative thinking, attention to details and visioning: served NLS for 4 years as VPA - working beside host committees planning the national VdC annual gathering;
then participated on steering committee when WNC last hosted; leader on WNC Fan the Flame 4th day retreat;
coordinated, planned and helped lead a Region 6 retreat; planned and led women's retreats;
my career requires daily creative thinking and attention to detail; spiritual gifts include visioning

Communication skills/experience: excellent communication skills; written and published or presented sermons,
witness stories, and devotions at church and ultreyas; table leader/rollista on more than 15 4th day weekends

Other experience which would help you as the Vice President for Administration: patient, kind, humble, wise,
servant heart seeking to live and serve according to God's will

Special interests: spending quality time with family playing games, doing puzzles and attending shows; writing

How do you see the position of Vice President for Administration promoting and supporting the growth and health of the Via de Cristo ministry? The VPA comes alongside the host committee to plan a weekend
that is intended to be a significant opportunity for growing and encouragement; when the national gathering is
done very well, participants return to their local secretariat with energy and ideas to help their secretariat
grow or encouragement to stay the course and lift up secretariats in their region in need

Why do you feel you would be the best person for this position? Having been part of 15 national gatherings,
I have a wealth of relevant experience. I have a passion for Via de Cristo and the annual gatherings. I pray that
all we do strengthens and re-energizes Via de Cristo leaders such that they, in turn, can do likewise for the
Christian leaders in their local communities.

Signature: *Carolyn Witham* Date June 24, 2024