



VICE PRESIDENT FOR ADMINISTRATION NLS Nominee Information Form

Name: Carolyn Witham

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Home Secretariat Western NC Via de Cristo Church Affiliation Christ Lutheran, Charlotte NC

Weekend Attended (please include year): WNC Women's #24, 1990

First and foremost pray for guidance before and while completing this form.

I have read through the current Job Description located at <https://viadecristo.org/job-desc/vpa.pdf> and have a good understanding of what the position entails: Yes No

Are you active in a reunion group? Yes No. If "No", Explain: _____

Any family information you would like to share: I have two wonderful children: Lydia (almost 25) and Josiah (19.5) very active in TEC; my parents are also very active in Via de Cristo since their weekends in 1991

Occupation (If retired, what was your occupation): senior configuration manager/system consultant

How do you feel your occupation, current or former, would help you in this position: I am calm under pressure; provide direction/input to multiple teams of consultants (very much how VPA works with host teams); very organized and strong communication skills; working from home full-time allows me flexibility when needed

Your experience in your local Secretariat, including positions held: host committee steering committee; terms as Pre-Via de Cristo and national delegate; ultreya host; congregational ambassador; 4th Day renewal weekend leader

Your experience on behalf of the NLS in attending and working: began attending regularly in 2007; NLS VPA July 2010-2014, Secretary January 2022-July 2024; VPA July 2024-current; Executive Director selection committee; bylaws committee

Your experience in your local church: church council, treasurer, vision steering committee; spiritual leader for two capital campaigns, women's circle leader, spiritual gifts workshop leader, various mission teams

Computer skills: Word Excel Email Power Point Other MS Teams, Zoom, Constant Contact, Wordpress

Your experience with event planning, coordinating events, creative thinking, attention to details and visioning: served NLS for 6 years as VPA - working beside host committees planning the NLS annual gathering; participated on steering committee one year when WNC & ENC hosted together; leader on WNC Fan the Flame 4th day retreat; coordinated, planned and helped lead a Region 6 retreat; planned and led women's retreats for congregation; my career requires daily creative thinking and attention to detail; my personal spiritual gifts include visioning

Communication skills/experience: excellent communication skills; written and published or presented sermons, witness stories, and devotions at church and ultreyas; table leader/rollista on more than 15 4th day weekends

Other experience which would help you as the Vice President for Administration: patient, kind, humble, wise, servant heart seeking to live and serve according to God's will

Special interests:

How do you see the position of Vice President for Administration promoting and supporting the growth and health of the Via de Cristo ministry? The VPA comes alongside the host committee to plan a weekend that is intended to be a significant opportunity for growing and encouragement; when the national gathering is done well, participants return to their local secretariat with energy and ideas to help their secretariat grow or encouragement to stay the course and lift up secretariats in their region in need

Why do you feel you would be the best person for this position? Having been part of nearly 20 national gatherings, I have a wealth of relevant experience. I have a passion for Via de Cristo and the annual gatherings. I pray that all we do strengthens and re-energizes Via de Cristo leaders such that they, in turn, can do likewise for the Christian leaders in their local congregations

Signature: Carolyn Witham Date May 1, 2026